

## Speaker Request Form

Thank you for reaching out to [SurvJustice](#). Our mission is to increase the prospect of justice for survivors by training institutions to prevent and address sexual violence. As part of this work, SurvJustice regularly speaks at conference, schools, and other venues while also hoding trainings and webinars. List of offered presentations is available [here](#).

<b>Part 1: Contact Information</b> (required)			
<b>Name:</b>		<b>Org Address:</b>	
<b>Org Name:</b>		<b>Org Email:</b>	
<b>Org Phone:</b>		<b>Org Website</b>	
<u>Instructions:</u> Please describe below how you heard about or otherwise found SurvJustice.			

Please note that by SurvJustice policy all speaking events require travel arrangements made in advance on behalf of the speaker with reimbursement only for incidental and necessary travel expenses such as meals or transportation to and from accommodations, the event, or the airport.

<b>Part 2: Event Format</b>					
	Panel (\$500-\$750)		Presentation (\$1,500-\$3,000)		Keynote (\$2,500-\$5,000)
	Training (\$2000)		Webinar (Fee + 50% revenue)		Workshop (\$5000)
	Custom Request (Quote TBD):				
<u>Instructions:</u> Please provide a description of the “custom request” including information on (1) size of the audience, (2) the composition of the audience (ex: students, lawyers, administrators, etc.), and (3) duration of presentation (ex: half hour, hour, etc.).					

Part 3: Request for Fee Reduction or Waiver					
<input type="checkbox"/>	High School	<input type="checkbox"/>	Local Nonprofit	<input type="checkbox"/>	Government
<input type="checkbox"/>	Law Student	<input type="checkbox"/>	Law Enforcement	<input type="checkbox"/>	Student Activist
<input type="checkbox"/>	Other:				
<p><u>Instructions:</u> Please provide a reason why SurvJustice should reduce its fees (along with your counter offer) or otherwise waive the fees for our training. Please note that large associations or mid- to large-size institutions are generally ineligible unless it offers SurvJustice a unique audience and opportunity to present. In this latter case, travel costs must still be covered on behalf of speaker</p>					

Part 4: Sponsorship
<p><u>Instructions:</u> Please brainstorm potential sponsors that your organization could request to help bring SurvJustice to your event. Law firms, school administration, and corporate or foundational grants have been used in the past and may provide your organization with the resources it needs.</p>

Part 5: Miscellaneous
<p><u>Instructions:</u> Please provide any other information SurvJustice should know about your speaker request form, such as previous existing connection to our organization, staff or Board.</p>